



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE : Participation in San Joaquin County Contract for Purchase of Office Supplies

MEETING DATE: July 15, 1992

PREPARED BY: Finance Director

RECOMMENDED ACTION: That the City Council adopt the attached resolution authorizing the City of Lodi to purchase office supplies under the terms of the contract between the County of San Joaquin and its office supplies contractor, Eastman, Inc.

BACKGROUND INFORMATION: The supply contract between San Joaquin County and Eastman, Inc., is the result of competitive bidding conducted in May, 1990. Subsequently, participation in the contract was made available to other public agencies in the San Joaquin/Stanislaus County areas. The contract is due to expire on December 31, 1992; however, prior to that time the County of San Joaquin intends to solicit bids for the combined needs of the County and all participating agencies, with a goal of increasing volumes and further reducing costs.

The City of Lodi Purchasing Department has recently established on-line computerized quotation and order-entry capabilities with Eastman, and obtains discounts in the range of 25% - 55% off list price. Under the terms of the County contract, discounts improve to 35% - 70% below list.

The contract excludes furniture, typewriters, calculators and other office and electronic equipment which may be considered fixed assets.

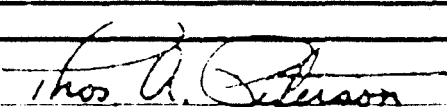
The annual savings for the City of Lodi under this buying agreement is estimated to be in the \$3,000 - \$3,500 range.

FUNDING : None required.


Dixon Flynn, Finance Director

Prepared by Joel Harris, Purchasing Officer

APPROVED


THOMAS A. PETERSON
City Manager



recycled paper

RESOLUTION NO. 92-119

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A RESOLUTION OF THE LODI CITY COUNCIL
AUTHORIZING PARTICIPATION IN SAN JOAQUIN COUNTY
CONTRACT FOR THE PURCHASE OF OFFICE SUPPLIES

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WHEREAS, pursuant to Lodi Municipal Code Section 3.20.040, the Purchasing Officer, with the approval of the City Council, may authorize in writing any agency to purchase or contract for specified supplies, services and equipment independently of the Purchasing Department so long as such purchases are made in conformity with established purchasing procedures as set forth in the Lodi Municipal Code, and periodic reports are required of and provided by the agency on said purchases made under such written authorization;.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council hereby authorizes participation in San Joaquin County contract for purchase of office supplies.

Dated: July 15, 1992

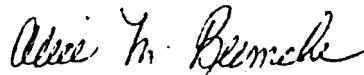
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I hereby certify that Resolution No. 92-119 was passed and adapted by the Lodi City Council in a regular meeting held July 15, 1992 by the following vote:

Ayes: Council Members - Pennino, Snider and Pinkerton (Mayor)

Noes: Council Members - None

Absent: Council Members - Hinchman and Sieglock



Alice M. Reimche
City Clerk